



## **Marketing & Communications Internship**

### **Georgia Department of Community Affairs**

Want to grow your communications skills? If you're an energetic self-starter with an entrepreneurial spirit, the Georgia Department of Community Affairs (DCA) has opportunities for you to help Georgia communities grow while you learn about economic development, community development and housing from the ground up as a summer intern in Marketing & Communications.

You will have the opportunity to meet key contacts, build your portfolio and help market local government programs including community planning, rural development, housing programs, downtown development, homelessness prevention and volunteerism. Responsibilities include internal and external marketing & communications activities such as drafting press releases, articles and talking points, developing media contacts, monitoring and compiling news coverage, researching issues, assisting with social media, and helping with other projects as needed.

This paid internship is open to undergraduate or graduate college students, or individuals who have graduated within the past year. Communications, marketing, journalism or English majors will benefit the most from this experience. Excellent writing and grammar skills are required, knowledge of AP style is preferred. Graphic design experience is a plus. The work requires a detail-oriented, organized and enthusiastic team player who is available at least 30 hours a week. Position is open until filled.

The Georgia Department of Community Affairs (GDCA) partners with communities to create a climate of success for Georgia's families and businesses through community and economic development, local government assistance, and safe and affordable housing. Using state and federal resources, GDCA helps communities spur private job creation, implement planning, develop downtowns, generate affordable housing solutions and promote volunteerism. GDCA also helps qualified low- and moderate- income Georgians buy homes, rent housing, and prevent foreclosure and homelessness. For more information, visit [www.dca.ga.gov](http://www.dca.ga.gov).

Send resume, cover letter and two writing samples to Alison Tyrer, Director of Marketing & Communications, at [Alison.Tyrer@dca.ga.gov](mailto:Alison.Tyrer@dca.ga.gov). No phone calls, please.